



City of Columbia New Vendor Information Form

The City is an equal opportunity employer and encourages Local Business Enterprise (LBE), Small, Women-owned, Minority, Veteran, or Disadvantaged or Historically Underutilized Business in accordance with SBA guidelines and/ or similar state or federal certification programs participation to the extent legally feasible.

It is the goal of the City of Columbia, SC to maximize opportunities for historically Disadvantaged Enterprise Businesses (DBEs) including, but not limited to, Small Businesses (SBEs), Minority Businesses (MBEs), Women-Owned Businesses (WBEs). In an effort to encourage socially and economically disadvantaged business participation, please complete the information below and check all boxes that apply.

Business Name:

Name of Owner(s):

Business Address:

City, State, Zip:

Phone:

Email:

Billing Address:

Minority/Women Owned Business Enterprise Association: *(Please check only one.)*

- | | |
|---------------------------------------|---|
| African American Male | African American Female |
| Asian American Male | Asian American Female |
| Hispanic Male | Hispanic Female |
| Native American Male | Native American Female |
| Native Hawaiian/Pacific Islander Male | Native Hawaiian/Pacific Islander Female |
| Non-Minority (Caucasian) Male | Non-Minority (Caucasian) Female |
| | Not Applicable |

Certifications: *Please check all Registered Certifications for your business.*

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|---|--|
| SCDOT Disadvantaged Business Enterprise (DBE) | SBA 8(a) Program |
| City of Columbia Local Business Enterprise (LBE) | Service Disabled Veteran Owned Small Business (SDVOSB) |
| SBA HUBZone Program | Columbia Disadvantage Business Enterprise (CDBE) |
| SC Div. of Small & Minority Business Contacts & Certifications Minority/Women-Owned Business Enterprise (M/WBE) | Not Applicable |
| Other (please specify) | |

Please submit this form along with your completed W-9 form to City of Columbia.